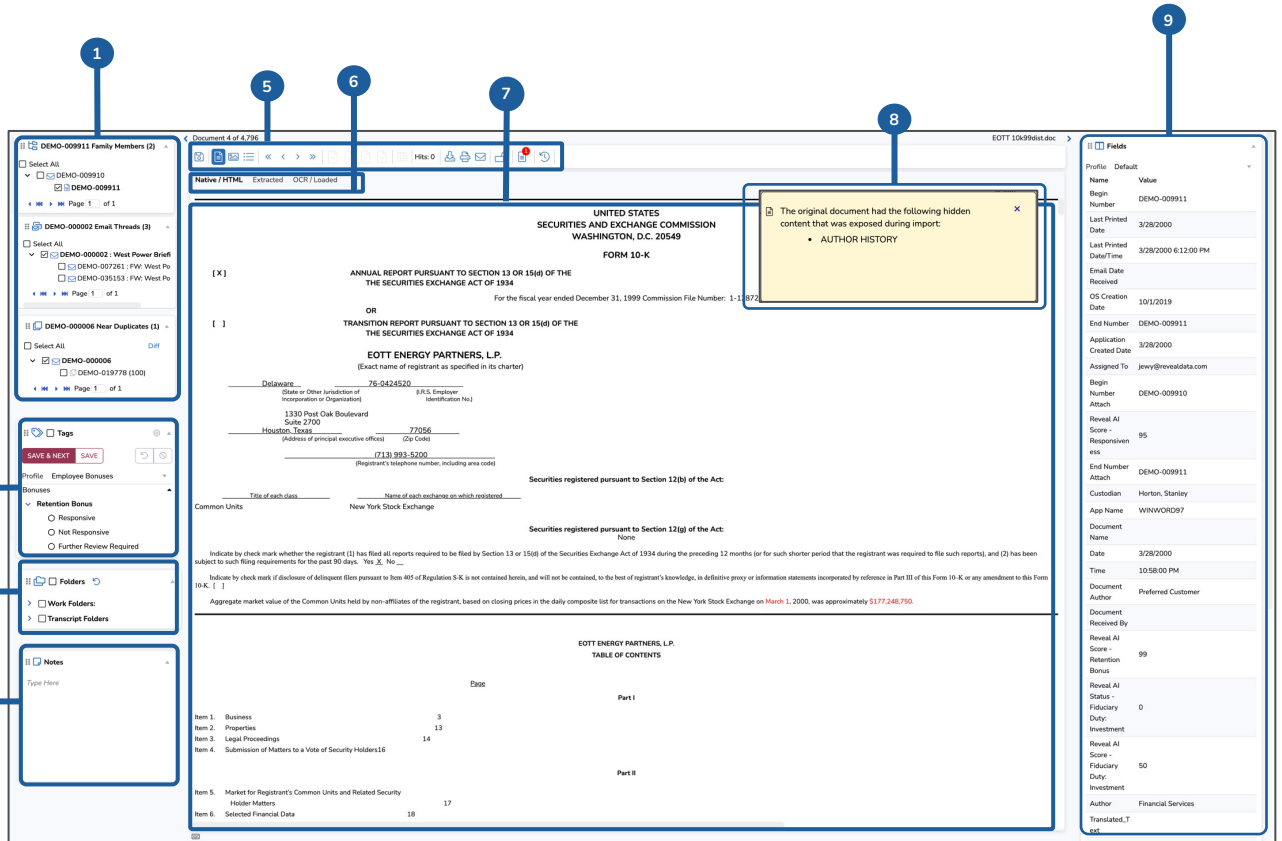


Quick Reference Card

Document Viewer



Interface Layout	
1	Related Doc Panels View related docs such as family members, threads, dupes. Propagate coding decisions.
2	Tags Panel Select Tag Profile and apply tags to current document
3	Folders Panel Move document to specific work folder
4	Notes Add reviewer notes to the current document
5	Review Toolbar Navigate between document & pages, save, download, or print doc. View doc history
6	View Options Document view options including Native/HTML, extracted, OCR, and translated text views
7	Viewer Main window that displays the selected document based on view option selected
8	Hidden Content Alert Specify which fields are visible in the Grid, select Field Profile, or modify selected Field Profile
9	Field Panel View all metadata and associated fields for current document

Navigation & Action	
	Save, Doc view, image view, & metadata view
	First doc, previous doc, next doc, & last doc
	Search Hit Navigation: first hit, previous hit, next hit, last search hit
	Specifies number of hits. Select Wordlist term set to highlight
	Download native, print native, email native, lock doc, and view doc history
	Redaction & Annotations Toolbar: Page navigation options, zoom in/out, zoom full, best fit, fit to width, Annotation options: highlighter annotations, freehand annotations, text annotations, sticky notes. Redaction options: create redaction, text select for redactions. Clear all annotations, rotate image 90 degrees, & sticky view